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DIARY NOTES

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16 May 1963

1. Emmett Echols advised me that the low bid for construction of the softball diamonds was \$13,000. I told him to accept it and to get on with the work as fast as possible.

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2. I discussed with [REDACTED] and later with [REDACTED] the alterations required in the Director's office to reduce the noise level. It was agreed that we should go ahead and change the air-conditioning system at an estimated cost of \$13,000. We will have to find some time when the Director is going to be away for several days, obviously for two weeks, in order to complete the work. We decided not to do anything to the ceiling until we determine whether the new air-conditioning system will solve the problem. If we have to change the ceiling, it will probably cost about \$3,000.

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[REDACTED] talked with me about a telephone call he had received from [REDACTED] last week in which Alan informed Walt that it was illegal for him to transport his secretary to and from work in any Government-owned car and that he would have to discontinue this practice or obtain official permission either from the DD/S or the Executive Director. Walt's nose was obviously somewhat out of joint; however, he readily admitted that he had been doing this because he recently acquired a new secretary who did not have a car. I told Walt that, while Alan's approach might not have been the most tactful, he was correct and that what Walt was doing was, in fact, illegal. I also said, however, that we had no objection whatever to using an official car to get a girl in early or take her home late where no personal or official transportation was available, provided this wasn't done as a regular thing. I did explain with success, I think, the criticism to which this would subject the Director's office if it became known and the adverse effect it might have on the Agency if it became known to others--for example, Congressmen. Walt said that he understood completely and would make arrangements to stop this practice within the next few days, at which time he expects his secretary to have a car.

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4. I also talked to [REDACTED] case. This is a case where a young man was invited to the Agency for processing without having first considered his test results, which were readily available. As soon as these

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His qualifications do not measure up to his aspirations, and I felt certain that he would not be happy here in a relatively routine job. Walt agreed, and I undertook to prepare a letter to [redacted] for Walt's signature.

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